

International Cryptozoology Conference

Vendor Agreement

Thank you for your participation in the International Cryptozoology Conference benefiting the International Cryptozoology Museum and International Cryptozoology Society. Please fill out the following information and return to address listed below or via email.

Exhibitor Name & Company: _____

Address: _____

Phone: _____ Cell: _____ Email: _____ Website _____

Description of Merchandise or Services: _____

**Please attach your logo to this document **

Saturday 4/27/2019 – Sunday 4/28/2019

8 ft. Table - \$125.00

I, _____, hereby contract to the table space described above for the International Cryptozoology Conference at the Clarion Hotel. **Deposit of \$50 for this space is required, AFTER the application has been reviewed by the ICC.** It is agreed that only **ONE** vendor will occupy this space.

We agree to the following rules and stipulations:

Exhibitor Rules and Policies

**Booth Setup is 4/27/2019 from 8:00am-9:00am, breakdown
4/28/2016 by 1:00 PM.**

- All vendor/exhibitor tables/spaces must be manned at all times.
- Vendor/exhibitor tables/spaces must remain intact throughout the hours of the convention and may not be dismantled prior to the closing of the convention.
- If you have special electricity needs beyond normal wall outlets, a fee will apply. However, vendors must supply their own extension cords.
- If any vendor/exhibitor has special requirements, including but not limited to, large display racks, easels, stand-ups, etc. they **MUST** be cleared by International Cryptozoology Conference staff at the time that the table/space is booked.
- All vendors/exhibitors agree to hold blameless International Cryptozoology Conference and all International Cryptozoology Conference staff members, workers, and the Venue entities, employees and agents, against any loss, damage, theft, expenses, claims or actions arising from any personal or property

damage, loss or theft due to said vendors/exhibitors participation in the International Cryptozoology Conference.

- In addition, all vendors/exhibitors acknowledge that International Cryptozoology Conference and all International Cryptozoology Conference staff members, workers, and Venue entities, employees and agents, will NOT provide or maintain insurance coverage for vendors/exhibitors persons or property, and it is their sole responsibility to obtain insurance covering such loss.
- International Cryptozoology Conference in no way endorses any vendors/exhibitor's merchandise, exhibits, views, beliefs, or actions. All vendors/exhibitors are deemed to be their own business/entity and in no way reflect the views, beliefs, intentions and/or direction of the International Cryptozoology Conference. Vendors/exhibitors do not represent International Cryptozoology Conference in any way.
- All merchandise bought or sold at the International Cryptozoology Conference is done strictly between vendors/exhibitors and attendees/buyers, – International Cryptozoology Conference and International Cryptozoology Conference staff are not party to or responsible in any way for any transactions made between said parties.
- No pornographic, illegal, stolen, or copyright infringed merchandise will be allowed. Violation of this may result in vendor being asked to leave and there will be no refunds of vendor space purchase.
- Vendor Booth purchases are not refundable for any reason. Should you not be able to attend you may sell your space to another vendor to fill the space and notify International Cryptozoology Conference of the changes. If you have to cancel, your payment will become a tax-deductible donation for which you will receive a tax letter. We are a federal 501(c)3.
- All tables/spaces will be reserved on a First-Paid, First-Serve Basis. Due to the popularity of the International Cryptozoology Conference we strongly suggest you reserve your tables right away because they will sell out quickly.
- All payments must be made using PayPal or check. No tables/spaces will be reserved by this application form alone. Full payment must be made by June 1, 2018, in order to reserve tables/spaces.
- Exhibitor assumes responsibility and agrees to indemnify, defend, and hold harmless Brick South and their respective owners, managers, subsidiaries, affiliates, employees, and agents (collectively, "Brick South Parties"), and Group from and against any claims or expenses arising out of the use of the exhibition premises.
- Vendors display will not extend beyond the boundaries of the space that is paid for and provided, or into the aisle ways in front of their tables. Standard space is approx 8ft x 8ft with one 8ft table included.
- Vendor agrees to keep their area clean and is responsible for any damage they may cause to the venue. No staples, tacks, or nails are permitted to hang items on walls or ceilings. A charge of \$25 will be levied for each hole.
- International Cryptozoology Conference accepts no responsibility for any merchandise sold at the show. Responsibility for the merchandise and the legalities of selling, and/or necessary rights required to sell any merchandise rests solely in the hands of the Vendor doing the selling. No food or food items, adult and/or pornographic material may be sold at the convention. All materials for sale must be appropriate for a scientific, family-friendly conference.
- Vendor agrees not to break down their table/display before the conclusion of the show without permission of the promoters.

- There will be no smoking in the Vendor area and all Vendors must comply with Provincial smoking, fire and safety laws.
- Vendor is responsible for all taxes and licenses required by the state of Maine.
- International Cryptozoology Conference and/or Clarion Hotel Portland will not be held responsible for any injury to any show Vendors, or any loss or damage to any exhibitor's property from any cause whatsoever while that property is in transit to/from/while at Clarion Hotel. International Cryptozoology Conference and Clarion Hotel Portland are not to be held responsible for theft or damage of any kind.

Signed and authorized: _____ Date: _____

By typing your name here, you are signing this application electronically. You agree your electronic signature is the legal equivalent of your manual signature on this application.

Please sign this agreement and make a copy for your records.

Payment options (once application has been processed):

Online at:

Personal Check, Cashier's Check or Money Order, payable to International Cryptozoology Museum. Mail the original agreement and payment to:

International Cryptozoology Museum
4 Thompson's Point Road Suite 106
Portland, Maine 04102

Details

Each vendor table includes table cloth and two chairs.

Table w/ electricity & WiFi; includes admission to conference for **one individual**, vendor/speaker sessions only

Location:

Clarion Hotel 1230 Congress St, Portland, ME 04102

Timeline:

Vendors can begin to set up at 8:00AM Saturday 4/27/2019, breakdown of vendor tables must be no later than 1:00 PM, Sunday 4/28/2019.

Contact:

Jeff Meuse - executives@cryptozoologymuseum.com

